

South Somerset District Council

Notice of Meeting



Scrutiny Committee

Making a difference where it counts

Tuesday 14 August 2012

10.00am

**Council Chamber B
Council Offices
Brympton Way
Yeovil
Somerset BA20 2HT**

The public and press are welcome to attend.

Disabled Access is available at this meeting venue.



If you would like any further information on the items to be discussed, please ring the Agenda Co-ordinator, Becky Sanders on Yeovil (01935) 462462
email: becky.sanders@southsomerset.gov.uk, website: www.southsomerset.gov.uk

This Agenda was issued on Monday 6 August 2012.

Ian Clarke, Assistant Director (Legal & Corporate Services)



2007-2008
Neighbourhood and
Community Champions:
The Role of Elected Members
2006-2007
Improving Rural Services
Empowering Communities
2005-2006
Getting Closer to Communities

**This information is also available on our
website: www.southsomerset.gov.uk**



INVESTOR IN PEOPLE

Scrutiny Committee Membership

Chairman Sue Steele
Vice Chairman David Bulmer
Carol Goodall

Cathy Bakewell	Tony Lock	Wes Read
Nigel Gage	Paul Maxwell	Martin Wale
Peter Gubbins	Graham Middleton	Nick Weeks
Pauline Lock	Sue Osborne	

Information for the Public

What is Scrutiny?

The Local Government Act 2000 requires all councils in England and Wales to introduce new political structures which provide a clear role for the Council, the Executive and non-executive councillors.

One of the key roles for non-executive councillors is to undertake an overview and scrutiny role for the council. In this Council the overview and scrutiny role involves reviewing and developing, scrutinising organisations external to the council and holding the executive to account

Scrutiny also has an important role to play in organisational performance management.

The Scrutiny Committee is made up of 14 non-executive members and meets monthly to consider items where executive decisions need to be reviewed before or after their implementation, and to commission reviews of policy or other public interest.

Members of the public are able to:

- attend meetings of the Scrutiny Committee except where, for example, personal or confidential matters are being discussed;
- speak at Scrutiny Committee meetings; and
- see agenda reports.

Meetings of the Scrutiny Committee are held monthly on the Tuesday prior to meetings of the District Executive at 10.00am in the Council Offices, Brympton Way, Yeovil.

Agendas and minutes of these meetings are published on the Council's website www.southsomerset.gov.uk.

The Council's Constitution is also on the website and available for inspection in council offices.

Further information can be obtained by contacting the agenda co-ordinator named on the front page.

South Somerset District Council – Council Plan

Our focuses are: (all equal)

- Jobs – We want a strong community, which has low unemployment and thriving businesses
- Environment – We want an attractive environment to live in with increased recycling and lower energy use
- Homes – We want decent housing for our residents that matches their income
- Health and Communities – We want communities that are healthy, self-reliant, and have individuals who are willing to help each other

Ordnance Survey mapping/map data included within this publication is provided by South Somerset District Council under licence from the Ordnance Survey in order to fulfil its public function to undertake its statutory functions on behalf of the district. Persons viewing this mapping should contact Ordnance Survey copyright for advice where they wish to licence Ordnance Survey mapping/map data for their own use.

Scrutiny Committee

Tuesday 14 August 2012

Agenda

Preliminary Items

1. **To approve as a correct record the minutes of the previous meeting held on 3rd July 2012**
2. **Apologies for Absence**
3. **Declarations of Interest**

In accordance with the Council's current Code of Conduct (adopted July 2012), which includes all the provisions relating to Disclosable Pecuniary Interests (DPI), personal and prejudicial interests, Members are asked to declare any DPI and also any personal interests (and whether or not such personal interests are also "prejudicial") in relation to any matter on the Agenda for this meeting. A DPI is defined in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012 No. 1464) and Appendix 3 of the Council's Code of Conduct. A personal interest is defined in paragraph 2.8 of the Code and a prejudicial interest is defined in paragraph 2.9. In the interests of complete transparency, Members of the County Council, who are not also members of this committee, are encouraged to declare any interests they may have in any matters being discussed even though they may not be under any obligation to do so under any relevant code of conduct.

4. **Public Question Time**
5. **Issues Arising from Previous Meetings**

This is an opportunity for Members to question the progress on issues arising from previous meetings. However, this does not allow for the re-opening of a debate on any item not forming part of this agenda.

6. **Chairman's Announcements**

Items for Discussion

Page Number

- | | | |
|-----|--|-----------|
| 7. | Verbal update on reports considered by District Executive on 5 July and 2 August 2012 | 9 |
| 8. | Health Inequalities Scrutiny Programme | 10 |
| 9. | Draft Economic Development Strategy..... | 12 |
| 10. | Verbal Update on Task and Finish Reviews | 13 |
| 11. | Scrutiny Work Programme..... | 14 |
| 12. | Date of Next Meeting | 18 |

Scrutiny Committee – 3 July 2012

1. Minutes

South Somerset District Council

Draft Minutes of the Scrutiny Committee held on Tuesday 3rd July 2012 in the Main Committee Room, Council Offices, Brympton Way, Yeovil.

(10.00 a.m. – 12.15 p.m.)

Present:

Members: Councillor Sue Steele (Chairman)

Cathy Bakewell	Peter Gubbins	Wes Read
Dave Bulmer	Pauline Lock	Martin Wale
Nigel Gage	Tony Lock	Nick Weeks
Carol Goodall	Sue Osborne	

Also Present:

Councillors Tim Carroll, Henry Hobhouse, Ric Pallister and Jo Roundell Greene.

Officers:

Rina Singh	Strategic Director (Place & Performance)
Vega Sturgess	Strategic Director (Operations & Customer Focus)
Colin McDonald	Corporate Strategic Housing Manager
Jon Batty	Policy & Performance Officer
Emily McGuinness	Scrutiny Manager
Jo Morris	Committee Administrator

15. Minutes (Agenda Item 1)

The minutes of the meeting of the Scrutiny Committee held on Wednesday 6th June 2012 were approved as a correct record and signed by the Chairman.

16. Apologies for Absence (Agenda Item 2)

An apology for absence was received from Councillor Paul Maxwell.

17. Declarations of Interest (Agenda Item 3)

Cllr Sue Osborne declared an interest in Agenda Item 10 – Reports to be considered by District Executive on 5th July 2012 with reference to Item 12 – Commercial Property Disposal – Winsham Allotments and Band Hut, as the Ward member for Winsham.

Cllr Peter Gubbins declared an interest in Agenda Item 10 – Reports to be considered by District Executive on 5th July 2012 with reference to Item 8 – Replacement Cash Receipting System, as his daughter-in-law was the report author.

18. Public Question Time (Agenda Item 4)

There were no members of public at the meeting.

19. Issues Arising from Previous Meetings (Agenda Item 5)

There were no issues raised from previous meetings.

20. Chairman's Announcements (Agenda Item 6)

The Scrutiny Manager gave an update on the meeting of the Somerset Waste Board held on 29th June 2012. Members noted that Cllr Derek Yeomans was re-elected as Chairman and that all decisions had been agreed as recommended in the agenda. The next meeting of the Joint Waste Scrutiny Panel would be held on 26th July 2012. Items on the agenda for this meeting included a presentation on mixed plastic recycling and future budget proposals.

The Chairman gave a verbal report on the meeting she had attended in her capacity as a representative on the Board of Governors for Musgrove Park Hospital representing South Somerset and Mendip.

Exclusion of the Public

In accordance with Section 100A(4) of the Local Government Act 1972 (as amended), the Committee resolved that the press and public be excluded from the following item in view of the likely disclosure of exempt information as described in Paragraph 2 of Part 1 of Schedule 12A to the Act, i.e. "Information that is likely to reveal the identity of an individual".

21. Temporary Accommodation Strategy: Update Report (Agenda Item 7)

The Corporate Strategic Housing Manager introduced the report, which gave an update on the progress made on actions set out in the Temporary Accommodation Strategy since its adoption. He reminded members that the Scrutiny Committee had originally received a report in November 2011 and had requested an update on progress being made to implement the Strategy in 6 months time. He commented that progress had been made on the majority of the actions contained within the Strategy with the exception of one or two being delayed.

During the ensuing discussion, the Corporate Strategic Housing Manager and the Policy and Performance Officer responded to members' questions and comments. Points mentioned included the following:

- reference was made by a member regarding overlap between the Operational Team and the Strategic Housing Unit and whether the overlap could be reduced. The
-

Strategic Housing Manager commented that the Operational Team was based at Petters Way dealing with the public and front line work and the Strategic Housing Unit undertook more specialist work involving external agencies. He hoped that the Temporary Accommodation Strategy set out clearly the distinction between the two teams. The Portfolio Holder for Strategy and Policy commented on the benefits of the Strategic Housing Team being located in close proximity to the Planning Department. It was also important for the front line service to be located in the town centre. There was no duplication of work between the two teams. The two teams were retained under one Portfolio which was important and should remain in the future.

- with reference to strategic action six, it was noted that the Places for Change funding, which the Council was accountable for, was used for the refurbishment of the building which would enhance the services provided including additional bed space.
- a member referred to families staying in long term temporary accommodation and the importance of continuity for children. The Policy & Performance Officer commented that there was a range of temporary accommodation available and that the use of bed and breakfast accommodation was not used in the long term and that families tended to be placed in self contained units. The Portfolio Holder for Strategy and Policy explained that one of the key reasons for having temporary accommodation was because of the rural nature of the district and by having a range of accommodation it meant that families could be placed in an area closest to their long term choice.
- with regard to a question raised in relation to increasing the number of private sector units, it was noted that due to a recent change in government policy, the Council now has the ability to discharge duty into the private sector without the homeless households' consent. The Council had a good record of placing people in the private sector compared to other local authorities although some private sector landlords were cautious about taking on some tenants.
- the Portfolio Holder for Strategy and Policy commented on the proposed changes to the way in which housing benefit is administered which was likely to have an affect on the private sector market and may take some time for uncertainties to be overcome.

The Chairman thanked the Corporate Strategic Housing Manager for attending the meeting.

RESOLVED: That the contents of the report be noted.

(Colin McDonald, Corporate Strategic Housing Manager)
(colin.mcdonald@southsomerset.gov.uk or (01935) 462331)

22. Portfolio Holder Presentation (Agenda Item 8)

Councillor Jo Roundell Greene, Portfolio Holder for Environment and Economic Development gave a short presentation to update members on the challenges and opportunities facing the services within her portfolio comprising Waste and Recycling, Street Scene, Economic Development, Regeneration and Equalities and Diversity.

During the presentation, Members were informed of the following:

Economic Development

- With regard to the main budgetary issues facing the service area over the next 12 months, reference was made to the difficulties faced in the current financial climate. Discussions would be held in the coming weeks regarding the use of funding in order for it to benefit the most people possible.
-
- SSDC were now running the Yeovil Innovation Centre which was just beginning to come into profit. There was currently 60% occupancy of the building. A tenant was still required for the first floor. The Centre was working well and it was hoped that it would continue to make a success.
- The Economic Development Service would be looking at ways of working more closely with the Area Development Teams.
- Future priorities would be set out in the Economic Development Strategy due to be considered by District Executive in September.
- Priorities for the coming year included:
 - Supporting new and small businesses
 - Supporting start up, relocation and expansion of businesses
 - Increasing inward investment through working with the Board of Into Somerset
 - Progressing work in the market towns including the Regeneration of Chard
 - Support for small businesses
 - Working in partnership to progress the Lufton Phase 3 site
 - Supporting the Superfast Broadband Project
- The Business Plan for the Yeovil Innovation Centre would be considered by Scrutiny in the future.

The Portfolio Holder responded to members' comments and questions. Points mentioned included the following:

- An update on current progress of the A30/A303/A358 initiative was given by the Portfolio Holder for Finance and Spatial Planning. It was noted that two workshops had recently been held and that Somerset County Council had produced a survey targeted at businesses.
- With reference to there being adequate signage at the Innovation Centre, the Portfolio Holder for Environment and Economic Development agreed to look into this matter.
- In response to a member question concerning how help can be provided to communities that have industrial land allocated within the development area for business use, members were informed that any applications received from interested developers would be fast tracked through the planning process and that advice was also available from the Economic Development and Area Development Teams.

Waste and Recycling

- The amount of waste in bins had decreased and the satisfaction of the refuse collection and recycling service was high.
- With reference to the collection of fly tipping, the Council had received compensation from Somerset County Council for the collection of extra fly tipping. The situation wasn't nearly as bad as members had been led to believe.
- The Streetscene Team worked extremely hard to ensure that the area was clean and tidy for the Queen's visit. The Streetscene Team had also been involved with planting bulbs in the villages, Yeovil in Bloom and community litter picks.

In response to comments and questions, members were informed of the following:

- With reference to there being noticeably more grass and weeds growing on the road and the kerb area, it was noted that this was due to Somerset County Council cuts to the highway maintenance service. A new brush had been purchased for the street cleaning vehicle, which should pull up some of the weeds;
- The Streetscene Team employed seasonal agency workers as and when required.

Equalities

- The Equalities Strategy was now complete and monitoring of the Strategy was available on the Council's website.
- There had been some changes to the Steering Group, which was working well. The Steering Group has been involved with looking at the Council's policies and strategies including the Economic Development Strategy.
- There would be a role for Scrutiny in the future to review the Equalities Strategy.

The Chairman thanked Cllr. Jo Roundell Greene for attending the meeting.

23. Verbal Update on reports considered by District Executive on 7th June 2012 (Agenda Item 9)

Members noted the draft minutes from the District Executive meeting held on 7th June 2012 as outlined in the agenda. Comments raised by Scrutiny were noted in the minutes.

With reference to the report on the SSDC Workplace Nursery, Scrutiny had requested that regular monitoring of the service provider take place.

24. Reports to be considered by District Executive on 5th July 2012 (Agenda item 10)

Members considered the reports outlined in the District Executive agenda for 5th July 2012. It was agreed that the following comments and questions would be taken forward to District Executive for consideration.

Annual Performance Report 2011/12

Page 2 – Under Complaints – 2011/12

Members queried the use of the word maintained as it gave the impression of trying to maintain complaints rather than aspiring to reduce them.

Somerset Tenancy Strategy

Page 5 – How will you ensure that lifetime tenants understand the implications of no longer having a lifetime tenancy?

Page 13 – Under 1.2.1 – ***“...- there is an expectation that social landlords will protect existing tenants' security as far as the regulations will allow”***

It was felt that the 3rd bullet point was open to misinterpretation by landlords – either intentionally or unintentionally.

Page 15 – 1.2.7 reference to Hinkley Point – reiterate the significant impact this will have not only on those authorities mentioned but on all Somerset authorities because of displacement issues.

Page 26 - 3.6.2 - It was felt that six months notice was a long period of time particularly if there were anti social tenants and sought assurances that the current multi-agency approach to dealing with anti-social tenants would be maintained?

Page 26 – 3.6.3 – Members would like a specified amount of notice for Housing Options teams to be informed if tenancies are to expire to give enough time to make appropriate arrangements – ‘advance warning’ is too vague.

Could we require landlords to adopt the Council's Equality Strategy to ensure a consistent approach to Equality and Diversity?

There are no references within the Strategy for provision for people with disabilities – i.e. those requiring suitably adapted homes.

Page 22 – Point 3.3 Vulnerable Groups – there is no mention of young people

Page 27 – 3.8.1 – Who will ensure that the policies and procedures are clear and understood by the public. Are we going to ensure that there is some commonality between social landlord policies and procedures?

Can the length of tenancy be made longer than the stated 5 years?

Page 45 – support for protected groups was really important. The Strategy states that, “...the Strategy actively supports the need to treat all groups equally...” – members highlighted the fact that treating all groups equally is not the same as providing them with the support they need.

Have the Executive considered the possibility that lifetime tenants will not move if it means changing to a fixed term tenancy - this may be a barrier to releasing under occupied properties?

Replacement Cash Receipting System

Members supported the recommendations in the report.

Funding for Internet Connection at Lufton Depot

After seeking clarification from the Portfolio Holder that the annual sum of £10k was the market rate, members supported the recommendations.

Investors in People Award

Members sought assurances that the Council is pursuing IIP accreditation to demonstrate to staff their importance to the organisation rather than purely to seek an external award?

Emergency Funding for urgent works to a dangerous listed building at Ash House, Angel Lane, Wincanton

Members supported the recommendations and were glad to see that payment of the invoice would be pursued through the courts if necessary.

Commercial Property Disposal – Winsham Allotments and Band Hut

After seeking clarification that in this case 'less than best consideration' meant 'giving it away at no cost', members supported the recommendations.

25. Verbal Update on Task & Finish Reviews (Agenda Item 11)

Council Tax Reduction

Cllr Carol Goodall, Chairman of the Task & Finish Review reported that a member workshop was being held that afternoon to consolidate the work undertaken to enable them to be in a position to move forward. Cllr. Sue Osborne thanked Cllr Carol Goodall for chairing the meetings and for the work she had undertaken.

Social Housing

The Scrutiny Manager informed members that Councillors John Calvert and Cathy Bakewell would present the findings of the Social Housing Fraud Task and Finish Review to Council on 19th July 2012.

Employment Support Allowance

The Scrutiny Manager reported that she would bring a report to the September meeting of the Scrutiny Committee.

Gypsy and Traveller Health Inequalities

The Scrutiny Manager reported that SSDC had been selected by the Centre for Public Scrutiny to become a Health Development Area looking at health and equalities faced by the gypsy and traveller community. She would bring a report to the next meeting of the Scrutiny Committee.

Student Engagement

Members were informed that the Student Engagement Task and Finish review would commence in October 2012.

Outside Organisations

Cllr Martin Wale, Chairman of the Review Group reported that the next meeting would be held on Thursday 5th July at which they would be reviewing the remainder of the partnerships. They were still awaiting guidance on the new regulations regarding members' interests.

26. Scrutiny Work Programme (Agenda Item 12)

A request for a report from the Yeovil Vision Board and the Market Towns Investment Group regarding what work they have done or intend to do with their share of the funding from the Department for Communities and Local Government (DCLG) High Street Innovation Funding was supported by members of the Scrutiny Committee.

Members also supported a Task and Finish review of the Market Towns Investment Group, as recommended by the Partnerships Task and Finish Review Group, to assess its structure, reporting, resources and ability to deliver given the current financial climate.

Members were informed that the annual Budget Scrutiny Event would be held on Wednesday 12th December 2012. The Budget Scrutiny Event will be an opportunity for Portfolio Holders to discuss proposals for the 2013/14 budget as well as considering performance against budgetary targets for 2012/13. The format and timings of the event would be discussed and agreed nearer the time.

RESOLVED: That the Scrutiny Work Programme be noted subject to the updates outlined above.

(Emily McGuinness, Scrutiny Manager)
(emily.mcguinness@southsomerset.gov.uk or 01935 462566)
(Jo Gale, Scrutiny Manager)
(joanna.gale@southsomerset.gov.uk or 01935 462077)

27. Somerset Waste Board – Forward Plan (Agenda Item 13)

The Chairman reminded members that the next meeting of the Joint Waste Scrutiny Panel would be held on Thursday 26th July 2012. Members were asked to contact Cllrs Carol Goodall or Paul Maxwell with any issues that they would like to have taken forward.

RESOLVED: That the Somerset Waste Board Forward Plan be noted as outlined in the agenda.

28. Date of Next Meeting (Agenda Item 14)

Members noted that the next meeting of the Scrutiny Committee would be held on Tuesday 31st July 2012 at 10.00am in the Main Committee Room, Brympton Way, Yeovil.

Members of the Committee were invited to attend at 9.30am to scope questions on the reports in the agenda.

.....
Chairman

Scrutiny Committee – 14 August 2012

7. Verbal update on reports considered by District Executive on 5 July and 2 August 2012

The Chairman will update members on the issues raised by Scrutiny Members at the District Executive meetings held on 5 July and 2 August 2012.

(Draft minutes from the District Executive meeting held on 5 July 2012. were circulated with the District Executive agenda for the meeting on 2 August 2012).

Scrutiny Committee – 14 August 2012

8. Health Inequalities Scrutiny Programme

Lead Officer: Emily McGuinness, Scrutiny Manager
Contact Details: Emily.mcguinness@southsomerset.gov.uk or 01935 462566

Purpose of Report

To present details of the South Somerset District Council's participation in the Centre for Public Scrutiny's Health Inequalities Scrutiny Programme.

Action Required

For members of the Scrutiny Committee to note the details of the programme.

Background

The Health Inequalities Programme is now in its fourth year. The initial aim of the programme was to understand the potential and value of scrutiny in looking at local health concerns and working with partners to find local, practical solutions.

With funding from the Department of Health, the Health Inequalities Scrutiny Programme was created to develop innovative solutions to longstanding inequalities.

Over the four years the programme has moved on considerably and has contributed to Scrutiny developing into an effective public health tool.

Health Inclusion is basically concerned with ensuring that everyone gets the care they need, regardless of their needs or circumstances. It also strives to ensure policies and programmes across the public sector consider the needs of those with multiple problems and that there is equitable access to quality care for all.

The fourth phase, which SSSDC will be participating in, will allow local scrutiny to inform national policy.

Those authorities participating in the programme will receive 5 'contact days' with an expert consultant (there will be on-going e-mail and telephone support). The support will be in the following areas:

- carrying out a scrutiny review using a new model of focusing on the **impact** of scrutiny involvement in a topic;
- ensuring the review sticks to the timetable of producing a final report by the end of December 2012;
- supporting both members and officers in a new area of scrutiny for this authority.

The Scrutiny Chairman and the Leader of the Council supported an expression of interest from this authority to participate in this programme. The two main reasons for this were:

- SSSDC has a better understanding of our Gypsy and Traveller communities than most authorities based on previous work in this area. Involvement in this programme will allow us to use this local knowledge to help address health inequalities on a national level; and

- Involvement in such a programme, supported by the Centre for Public Scrutiny will provide both members and officers with an invaluable opportunity to gain new Scrutiny skills that can be used to develop our Scrutiny function.

We have received notification from the Programme Board that we have been chosen to be included in the third phase along with London Borough of Southwark.

The CfPS Consultant will be visiting us on 15 August (at a time to be confirmed) to meet with those members undertaking the review and to agree a plan for the rest of the review. All non-executive members have been asked if they wish to take part in this programme and a list of those members involved will be available at the meeting.

At this stage, the exact topic of the review has not been finalised – this is something that the review group will agree for themselves with guidance from the CfPS Consultant.

Further details about the Health Inequalities Programme can be found at www.cfps.org.uk

Scrutiny Committee – 14 August 2012

9. Draft Economic Development Strategy

A copy of the **draft** Economic Development Strategy has been circulated to members of Scrutiny Committee under separate cover by the Economic Development Team.

This item has been included in the Scrutiny agenda to allow the Scrutiny Committee the opportunity to fulfil their policy development role in considering this key council document.

Economic Development officers will be attending the meeting to answer any technical questions which may arise. Any comments made during the meeting will be reported back to the strategy authors before a final version is presented to District Executive in September.

Scrutiny Committee – 14 August 2012

10. Verbal Update on Task and Finish Reviews

The Task and Finish Review Chairs will give a brief verbal update on progress made.

Scrutiny Committee – 14 August 2012

11. Scrutiny Work Programme

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
4 Sept '12	Employment Support Assessment	✓			Emily McGuinness Scrutiny Manager
4 Sept '12	Identifying additional income streams	✓		A report to be submitted to the Scrutiny Committee establishing a Budget Task and Finish Group.	Emily McGuinness, Scrutiny Manager
4 Sept '12	Portfolio Holder Presentation – Councillor Sylvia Seal – Leisure and Culture	✓		Members have requested that the presentation particularly features the Countryside service.	Cllr Sylvia Seal, Portfolio Holder – Leisure and Culture
4 Sept '12	Refresher demonstration on the TEN performance software.	✓		A refresher session on the TEN performance management system	Sue Eaton, Performance Manager
30 Oct '12	Joint Working/shared services	✓		An initial report to Scrutiny Committee from the Chief Executive / Management Board outlining the Council's current approach to joint working / shared services, and the benefits to date. Scrutiny Committee members will then be able to identify any areas for further investigation / information as appropriate.	
30 Oct '12	Yarlington's community initiatives, funding and debt work	✓		Scrutiny Committee have requested that an appropriate officer from the Community Initiatives Team at Yarlington attends a meeting to discuss with members their Community Initiatives work.	Emily McGuinness, Scrutiny Manager

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
30 Oct '12	Consideration of report of the Car Parking Strategy review Group	✓		At the June 2012 Scrutiny Committee meeting it was agreed that Scrutiny would consider the draft report of the Car Parking review group a month prior to the reports' consideration by District Executive.	Martin Woods – Assistant Director – Economy.
2 Jan '13	Localism – relationship between tiers of local government (County / District / Town and Parish) to ensure effective working	✓		Initial presentation to full Scrutiny Committee on the relevant legislative changes and how SSDC are planning to implement them.	Emily McGuiness, Scrutiny Manager
5 Feb '13	Innovation Centre – occupancy levels	✓		Initial Portfolio Holder presentation to Scrutiny to give an overview of the service and whether ambitions of the centre are being met, so that members can identify any specific areas for potential further investigation from an informed position.	
2 April '13	Update report on the site management of the Gypsy Park Homes at Ilton and Tintinhull	✓		At the Scrutiny Committee meeting on 28 th February 2012 members received an update on the management of park home sites and requested a 12 monthly report on this issue.	Steve Joel, Assistant Director (Health & Well being) Ric Pallister – Portfolio Holder - Leader, Strategy and Policy
TBC	Monitor the implementation of the recommendations of the HomeFinder Somerset Review	✓		To give Scrutiny members an opportunity to ensure their recommendations as accepted by the HomeFinder Somerset Board are being implemented as stated.	Jo Gale Scrutiny Manager Ric Pallister – Portfolio Holder - Leader, Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Budget	Background/Description	Lead Officer/ Lead Member
TBC	Review of Capital Strategy	✓			
TBC	Report from the Yeovil Vision Board and the Market Towns Investment Group about the DCLG High Street Innovation Funding.	✓		<p>This was requested at the Scrutiny Committee meeting on 3 July 2012 Members</p> <p>To receive a report from the Yeovil Vision Board and the Market Towns Investment Group regarding what has been done or is intended to be done with their share of the DCLG High Street Innovation Funding.</p>	

Task & Finish Reviews

Date Commenced	Title	Members
October	Review of the Implementation of the recommendations of the HomeFinder Somerset Review	Carol Goodall – Review Chair
December	Review of Member Representation on Outside Organisations	Martin Wale – Review Chair Carol Goodall Dave Bulmer Colin Winder Gina Seaton Sue Osborne
March	Housing and Council Tax Benefits	Carol Goodall – Review Chair Dave Bulmer Sue Osborne Jenny Kenton David Norris David Recardo Colin Winder
August	Health Inequalities Scrutiny Programme	Cathy Bakewell – Review Chair Carol Goodall
To be agreed	Review of the Market Towns Investment Group (MTIG)	To be agreed

Scrutiny Committee - 14 August 2012

12. Date of Next Meeting

Members are requested to note that the next meeting of the Scrutiny Committee will be held on Tuesday 4 September 2012 at 10.00am in the Main Committee Room, Brympton Way, Yeovil.
